



राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला

NATIONAL INSTITUTE OF TECHNOLOGY, AGARTALA

(An Institution set up by NITSER Act under MHRD, Govt of India)

BARJALA, JIRANIA, TRIPURA WEST – 799 046

Ph: 0381-2346630 Fax: 0381-2346360

F.No.NITA-29(1-RTIA)2005/Vol-V(New)

Date:07-07-2017

NOTIFICATION

Subject: Engagement of PIOs at NIT, Agartala, as per RTI Act.

Based on approval accorded by the Competent Authority, in supersession of earlier notifications F.No.NITA.2(29-RTIA)/2009/5703(13) dated 09-11-2011 , F.No.NITA.29(1-RTIA)/2005/7747-52 dated 07-11-2013, F.No.NITA.29(1-RTIA)/2005/(Vol-II/13589/96 dated 20-03-2017, F.No.NITA.29(1-RTIA)/2005/Vol-II/1135-39/96 dated 09-05-2017, this notification is regarding the engagement of PIOs as per Statutory requirement of RTI Act, with immediate effect.

Name of the Dept/ Section	Designation/ Name of PIO	First Appellate Authority
Establishment Section	Section Officer/ Asst.Registrar/ Dy.Registrar	Registrar
Account Section	Account/Finance Officer/ Asst Registrar/ Dy. Registrar	Registrar
Audit Cell	Audit Officer	Registrar
Purchase Section	Purchase Officer/Section Officer/Asst Registrar	Registrar
Medical Unit	Medical Officer	Faculty In-charge Medical
Transport Section(Vehicle Section)	Faculty In-charge(Transport/ Vehicle)	Registrar
SC/ST Cell	Faculty In-charge	Registrar
Legal Cell	Legal Officer/OSD	Registrar
Dean (AA&IR)	One Associate Dean (AA&IR)	Dean (AA&IR)
Dean (SW)	One Associate Dean (SW)	Dean (SW)
Dean (FW)	One Associate Dean (FW)	Dean (FW)
Dean (Academic & Exam Section)	Asst Registrar/ Dy. Registrar/ Asso.Dean(Exam)	Dean (Academic & Exam Section)
Dean (P&D)/ Estate Section	Asst Engineer(s) / Estate Engineer	Dean (P&D)
Dean (R&C)	One Associate Dean (R&C)	Dean (R&C)
Central Library	Asst Librarian/ Dy.Librarian/ Sr. Librarian	Chairman (Library)
Website & Networking Unit	Faculty In-charge	CPIO
MIS Cell	Faculty In-charge	CPIO
CCD	Vice-Chairman (CCD)/ Chairman (CCD)	CPIO
QIP Cell	Faculty In-charge	CPIO
NKN	Faculty In-charge	CPIO
TEQIP Cell	Faculty Cooridinator	Registrar
Campus In-charge Cell	Estate Manager	Campus In-charge(Faculty In-charge)



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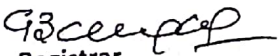
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Dept of Bio Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of Civil Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of Mech Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of Elect Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of Prod Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of Chem Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of CSE Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of ECE Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of EIE Engg	One Asst. Prof. to be nominated by HoD	HoD
Dept of Mathematics	One Asst. Prof. to be nominated by HoD	HoD
Dept of Physics	One Asst. Prof. to be nominated by HoD	HoD
Dept of Chemistry	One Asst. Prof. to be nominated by HoD	HoD
Dept of HSS	One Asst. Prof. to be nominated by HoD	HoD
School of Mngt	One Asst. Prof. to be nominated by HoD	HoD
Hostel Section (Chief Warden)	Warden of each Hostel/ Chief Warden	Dean (SW)
Stipend & Scholarship Section	Officer In-charge	Dean (Acad)
Any other Section not mentioned above	Asst Registrar/ Dy. Registrar (Admn)	CPIO

All RTI letters will be marked to CPIO and CPIO will mark the same for preparations of reply (draft letters addressed to information seeker), after collecting the relevant Information/ documents. The draft replies prepared by the PIOs shall be sent to CPIO for getting approval from the Competent Authority on the draft letters. The final reply letter will be signed by the concerned PIO/First Appellate Authority (as applicable), with copy to CPIO.


Registrar

Copy to:

All Concerned