



राष्ट्रीय प्रौद्योगिकी संस्थान अगर्तला
NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA

OFFICE OF THE DEAN ACADEMIC
nitadeanacademic@gmail.com

No. NITA.5/(22-Acad)/Registration Fee(UG,PG,Ph.D)/2021-22(Vol-V) /A-23 09

Date: 01/06/2023

NOTICE

All the B. Tech students of the Institute belonging to Gen/EWS/OBC(NCL) categories and want to avail the benefit of tuition fee concession based on the notification issued by the Ministry of Human Resource and Development (MHRD (now MOE)), Govt. of India, vide order no. F.No.33 - 4 / 2014- TS.III, dated: 24th June, 2016, are hereby instructed to upload the following documents from **01-06-2022 to 15-06-2022**:

1. A valid "Family Income Certificate (in Hindi/English) from all sources" issued on or after 1st April, 2023 strictly by the Competent Authority of the District of students' residence, as per Annexure-A, attached with the notice. (A format of income certificate is also attached with the notice, in case the issuing authority desires one).
2. An Affidavit in the format attached with the notice is to be submitted by the student along with his/her parents.
3. The student should write their Name, Roll no, and sign the documents mentioned in sl. no. 1.
4. After signing, the documents of sl. 1 and 2 should be converted into a single pdf file (original color scanned only) and upload in the MIS as per guidelines given in point 5.
5. **The Guidelines to be followed by the students for uploading the Income Certificate through MIS portal of the Institute:-**

Step 1 Log in through the link <https://mis.nita.ac.in>.

Step 2 After log in, use the path Academic >>> Admission >>> Upload Document

6. **All the students who upload the above mentioned documents to claim remission in tuition fees should frequently visit their MIS account for approval or rejection.**
7. In connection with the above, any students belonging to the aforementioned categories, if fails to upload the valid **Family Income Certificate from 01-06-2023 to 15-06-2023**, he/she will be ineligible for getting the benefit of the tuition fee remission for the ODD semester of the academic session 2023-24, and shall pay full tuition fee.

Note:

- i. For SC, ST & PwD students, no income Certificate is required to claim tuition fee waiver.
- ii. Students are also instructed to retain the original copy of the Family Income Certificate and affidavit & submit the original to the Academic Section when the college reopens.


(Prof. Swapan Bhaumik)
Dean (AA)

Copy to:-

1. PS to the Director, NITA, for kind information of the Director.
2. The Registrar, NIT Agartala, for kind information.
3. The Dean (SW-I and SW-II), for kind information.

PTO



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4. All HODs and W/S, for kind information and necessary action.
5. The Chief Warden, for kind information and necessary action.
6. The Asso. Dean (Exam), for kind information.
7. The 1st year Co-ordinator, for kind information and necessary action.
8. The Faculty-in-Charge, MIS for kind information & necessary action.
9. In-Charge Stipend Section, NIT Agartala for kind information.
10. The System Administrator, for kind information with a request to upload the notice in the Institute website.

24/06/2023
Dean (AA)

