NOTICE

Sub:— Provisional registration of candidates, allotted to NIT Agartala through NIMCET 2022 for MCA programme.

Candidates allotted to NIT Agartala through NIMCET 2022 are hereby instructed to apply for the online provisional registration which will start from 16/08/2022 and will close by 21/08/2022.

Instructions to candidates (for online provisional registration and admission):

1. Visit the online portal of NIT Agartala https://mis.nita.ac.in/ and choose the option Apply Online PG Admission.
2. Register yourself using NIMCET Hall ticket No. and follow instructions.
3. Pay requisite balance fee.
4. Enter and fill the required details in the portal.
5. Candidates must upload documents in the online portal as mentioned below:

   “In case the documents for a particular item are more than one page, then they should upload (scanned copy of the original documents) the file by converting into a single PDF.”

<table>
<thead>
<tr>
<th></th>
<th>Final Seat Allotment letter (ODVC) in original received from NIMCET-2022 (mandatory)</th>
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</thead>
<tbody>
<tr>
<td>b</td>
<td>NIMCET Rank card (scanned copy of Original) (mandatory)</td>
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<tr>
<td>c</td>
<td>Provisional allotment letter(s) on subsequent up-gradation, downloaded from NIMCET</td>
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<tr>
<td></td>
<td>website. (mandatory)</td>
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<td>d</td>
<td>Proof of date of birth (mandatory)</td>
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<td>e</td>
<td>Mark sheet(s) of XII/Diploma (mandatory)</td>
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<td>f</td>
<td>Photo id proof, as per guidelines of Gov (mandatory)</td>
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<tr>
<td>g</td>
<td>Mark sheets of all semesters of Qualifying Degree (scanned copy of Original). If final</td>
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<tr>
<td></td>
<td>result of qualifying degree is awaited, an undertaking must be uploaded as per prescribed</td>
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<tr>
<td></td>
<td>format at Annexure-A. (mandatory)</td>
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<tr>
<td>h</td>
<td>Pass Certificate of Qualifying Degree, wherever applicable</td>
</tr>
<tr>
<td>i</td>
<td>Migration Certificate issued by the Institution last attended, wherever applicable</td>
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<tr>
<td>j</td>
<td>Conduct/Character Certificate issued by the Institution last attended, wherever applicable</td>
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<td>k</td>
<td>Colour photograph as uploaded in NIMCET (mandatory)</td>
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</table>
### 1) SC/ST/PwD/OBC-NCL/EWS certificate (if and whichever applicable). OBC-NCL/EWS certificates must be issued on or after 01/04/2022.

### 2) Fee receipt towards payment of partial admission fee to the NIMCET-2022 (mandatory).

### 3) Certificate for final year appearing candidates from the Institute signed and sealed by Principal/HoD/Registrar/Director (wherever applicable).

### 4) Undertaking as per prescribed format at Annexure-B. (For all candidates) (mandatory)

### 5) Undertaking as per prescribed format at Annexure-C. (For all candidates) (mandatory)

6. After submission of all the information an **online provisional registration slip** will be generated. All are instructed to save the online provisional slip for future reference. (Candidates must enable the pop-ups in their browser to download the online provisional registration slip)

   The documents uploaded by the candidates will be verified online by the officials of NIT Agartala.

7. Candidates must visit and check the same portal regularly for their **online provisional admission letter**, for receiving the provisional enrolment number, MIS username and password, etc.

8. **All are instructed to save the online provisional slip for future reference.**

9. **All the candidates must submit their original Migration and Conduct/Character certificate, from the last Institution attended, during physical reporting at the Institute.**

10. **Hard copies of all the documents (duly self attested) must be submitted during physical reporting, to be held during 22/08/2022 to 23/08/2022.**

11. **Candidates must bring all original documents for verification.**

**For candidates whose result of qualifying degree is awaited**

Students whose results are awaited, must fill up the undertaking form in prescribed format as in **Annexure-A** for submitting the certificates (Mark/Grade Sheet, Degree/Provisional Degree Certificate, TC, Conduct Certificate and Migration certificate, etc) latest by **30th September, 2022.**

**Following points to be noted by the candidates:**

1. **The fee for 1st semester MCA programme is Rs.51,325/-.**

   This fee will be adjusted as per the amount received from the NIMCET. Any additional amount, if required, to be paid by the candidate to the Institute.

2. **The different heads of fees (including tuition fee) may be changed after 1st semester by the Competent Authority. In such case, students are required to pay the changed fee.**

3. **Date of commencement and mode of classes will be notified in the Institute website.**

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Barjala, Jirania, Agartala - 799046, India, website- www.nita.ac.in, Ph-0381-2546630, 254572 Fax-0381-2545360.
4. For all hostel related matters, candidates may contact the Office of the Chief Warden, NIT Agartala. Contact details are available in the Institute Website.

5. **Refund**

After the last withdrawal/cancellation date of NIMCET-2022, if an admitted student cancels admission/withdraws/leaves the Institute without completing the entire programme, all fees paid will be forfeited by the Institute, and student will be eligible for academic caution money refund only on filling up the No-dues cum cancellation certificate. This clause is applicable even before formal registration to the 1st semester and starting of classes.

**Candidates are advised to visit Institute website regularly for any updates.**

This is issued with the approval of the Competent Authority.

(Prof. Swapnil Bhaumik)
Dean (Academic Affairs)

Copy to
1. PS to the Director, NITA, for kind information of the Director.
2. The Dean (SW-I and SW-II), NIT Agartala, for kind information.
3. Registrar, NIT, Agartala for kind information.
4. HOD CSE, for kind information.
5. FIC MIS for kind information and necessary action.
6. System administrator with a request to upload the same in the Institute website.

Dean (Academic Affairs)
Undertaking for Appearing Candidate

I, Mr./Ms. ____________________________, Son/ Daughter of ____________________________, Resident of ____________________________ with Hall ticket No. ____________, do hereby undertake as under:

I am a bonafide student of ____________________________ (Name of the Institute/University) and have completed the final examination and all other requirements to be eligible for the award of the degree of ____________________________ in the Department of ____________________________ and my result has not been published yet. I will produce all the marksheets and certificates of qualifying degree fulfilling the minimum eligibility criteria and special eligibility criterion, as per NIMCET- 2022, along with TC/Conduct/Migration etc. on or before 30th September, 2022, failing which my admission in the programme allotted by NIMCET- 2022 at NIT Agartala will stand cancelled and NIT Agartala will not be liable for the same and all fees paid will be forfeited. I will not appeal to the Institute authority for further extension of date for submission of my result. In any case, the decision taken by authority of NIT Agartala will be final.

Signature of the candidate with date:

Name of the candidate:

Name and Signature of Parent with date:
ANNEXURE- B

**Undertaking (for all candidates)**

I, Mr./ Ms. __________________________, Son/ Daughter of ___________________________ Resident of __________________________ with Hall Ticket No. ____________, do hereby undertake as under:

1. I will not have any objection if my provisional registration and admission in MCA programme allotted by NIMCET- 2022 is cancelled in event of my failure to submit all required document(s) within date as notified by NIT Agartala.

2. I further declare that at any point of time, if any of my uploaded/ submitted document(s) as well as information given by me is/ are found to be false/ untrue, then my provisional registration and admission at NIT Agartala will stand cancelled, and decision taken by NIT Agartala will be final.

**Signature of the candidate with date**

**Name of the candidate:**

**Name and Signature of Parent with date:**
Annexure-C

UNDEARTAKING

I do hereby undertake that I will not claim any scholarship/fellowship from the Institute during the whole period of MCA programme from academic session 2022-23.

Date:

(Full Signature of the candidate)