NOTIFICATION

This is to inform the candidates, who have been provisionally selected for admission in MBA programme vide notice No. NITA.S/(55-Acad)/MBA/2022-23/A-2048, that online provisional registration/admission will begin from 03-08-2022 and close by 05-08-2022.

Instructions to candidates (for online provisional registration and admission):
1. Visit the online portal of NIT Agartala [http://mis.nita.ac.in/]
2. Pay fees through the portal.
3. For provisional registration, follow instructions.
4. Enter and fill the required details in the portal.
5. Candidates must upload documents in the online portal as mentioned below:

"In case the documents for a particular item are more than one page, then they should upload (scanned copy of the original documents, whenever applicable) the file by converting into a single PDF."

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<thead>
<tr>
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<tbody>
<tr>
<td>1</td>
<td>Marks/Grade Card of Qualifying Graduation Exam (both side of all years/ all semesters)</td>
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<tr>
<td>2</td>
<td>Pass Certificate for Graduation Exam (not applicable for final year appearing candidates)</td>
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<tr>
<td>3</td>
<td>Marks/Grade Card &amp; Certificate for 10th &amp; 12th Level Exam (both sides)</td>
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<tr>
<td>4</td>
<td>Score Card for CAT/CMAT/MAT/GMAT/Institute level test (wherever applicable)</td>
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<td>5</td>
<td>S.S.L.C./ 10th /Admit Card (for Date of Birth).</td>
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<td>6</td>
<td>Certificate by employer ascertaining the duration of Work Experience. (if applicable)</td>
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<td>7</td>
<td>Valid SC/ST/PwD/OBC-NCL/EWS certificate (if and whichever applicable). Date of issue of OBC-NCL/EWS certificate must be as per guidelines of GoI.</td>
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<td>8</td>
<td>Certificate for final year appearing candidates from the Institute signed and sealed by Principal/HoD/Registrar/Director (wherever applicable)</td>
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<td>9</td>
<td>Photo id proof, as per guidelines of GoI (scanned copy of Original)</td>
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<td>10</td>
<td>Migration Certificate issued by the Institution last attended, wherever applicable</td>
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<tr>
<td>11</td>
<td>Conduct/ Character Certificate issued by the Institution last attended, wherever applicable.</td>
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<td>12</td>
<td>Colour photograph of the candidates.</td>
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<tr>
<td>13</td>
<td>Proof of payment of admission fee.</td>
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<tr>
<td>14</td>
<td>Undertaking in prescribed format at ANNEXURE-B.</td>
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6. An online provisional registration slip will be generated. All are instructed to save the online provisional slip for future reference. (Candidates must enable the pop-ups in their browser to download the online provisional registration slip)
7. Candidates must visit and check the same portal regularly for their online provisional admission letter, for receiving the provisional enrolment number, MIS username and password, etc.
The provisional admission may be given, subject to submission of original documents on physical reporting at NIT Agartala, which will be notified in the Institute website.

8. All are instructed to save the online provisional slip for future reference.
9. All the candidates must submit their original Migration and Conduct/Character certificate, from the last Institution attended, during physical reporting at the Institute.

Following points to be noted by the candidates:
1. The different heads of fees (including tuition fee) may be changed after 1st semester by the Competent Authority. In such case, students are required to pay the changed fee.
2. However, hard copies (self-attested) of all the documents must be submitted during physical reporting. The date of physical reporting will be notified in the Institute website.
3. For all hostel related matters, candidates may contact the Office of the Chief Warden.

** Candidates are advised to visit Institute website regularly for any updates.

(Prof. Swapan Bhaumik)
Dean (Academic Affairs)

Copy to
1. PS to the Director, NITA, for kind information of the Director.
2. Registrar, NIT, Agartala, for kind information
3. The HoD, MHSS Department, for information and necessary action.
4. FIC MIS, for kind information and necessary action.
5. System administrator, with a request to upload the same in the Institute website.

Dean (Academic Affairs)
ANNEXURE- B

Undertaking (for all candidates)

I, Mr. Ms. ____________________________, Son/ Daughter of ____________________________, Resident of ____________________________ with Application Number. ________________, do hereby undertake as under:

1. I will not have any objection if my provisional registration and admission in MBA programme is cancelled in event of my failure to submit all required document(s) within date as notified by NIT Agartala.

2. I further declare that at any point of time, if any of my uploaded/ submitted document(s) as well as information given by me is/ are found to be false/ untrue, then my provisional registration and admission at NIT Agartala will stand cancelled. and decision taken by NIT Agartala will be final.

Signature of the candidate with date

Name of the candidate: ____________________________

Name and Signature of Parent with date: ____________________________
**Undertaking (for all candidates)**

1. Mr. Ms. _______________________, Son/ Daughter of _______________________, Resident of _______________________, with Application Number. ____________, do hereby undertake as under:

1. I will not have any objection if my provisional registration and admission in MBA programme is cancelled in event of my failure to submit all required document(s) within date as notified by NIT Agartala.

2. I further declare that at any point of time, if any of my uploaded/ submitted document(s) as well as information given by me is/ are found to be false/ untrue, then my provisional registration and admission at NIT Agartala will stand cancelled, and decision taken by NIT Agartala will be final.

Signature of the candidate with date

Name of the candidate:

Name and Signature of Parent with date:
ANNEXURE- B

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1. Mr. Ms. ____________________, Son/ Daughter of ____________________, Resident of ____________________ with Application Number. ______________, do hereby undertake as under:

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Name of the candidate:

Name and Signature of Parent with date:
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