राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला

NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA

Barjala, Jirania, Agartala – 799046 (Tripura)

F.NITA.13(27-CSE)/EDC/SW/ MIS/Implementation/2012-13   Dt- 18-11-2024

Office Memorandum

This is to inform that the Institute's Building and Classroom-wise Asset Collection System for each department has been successfully developed and deployed. This system is designed to optimize the asset collection process, ensuring enhanced accuracy and operational efficiency.

System Features: The Asset Collection System allows departments to report and monitor the status of various assets, including but not limited to:

- Benches
- Chairs
- Blackboards
- Whiteboards
- Projectors
- Other furniture and equipment

Required Actions: To facilitate comprehensive asset management, HoD of each department is requested to undertake the following steps:

1. Access the system via the HOD MIS login and navigate through:

   ACADEMIC→Transaction→Class Room Asset Entry

2. **The asset entry form will remain active for 7 working days, from the date of publish of this OM.**

For any technical support, Email to: - nitmisagt@gmail.com

Bhatta
18-11-24
Registrar
NIT Agartala

Copy to: -

1. The PS to the Director, NIT Agartala for kind notice of the Director.
2. All Deans, NIT Agartala.
3. All HODs, NIT Agartala, to do the necessary action.
4. FIC MIS, NIT Agartala.
5. System Administrator to upload the same in the Institute website.
6. All Sectional Heads, NIT Agartala

Bhatta 18-11-24
Registrar
NIT Agartala