NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA

FREQUENTLY ASKED QUESTIONS (FAQs)

(UG/ Dual Degree Admission 2024)

These Frequently Asked Questions (FAQs) are for those students who are allotted NIT Agartala as finally allotted institute in Central Counselling process of Admission in B Tech / BS-MS/ BT-MT programmes through JoSAA/CSAB2024 and need to register provisionally before Physical Reporting/ provisional admission at NIT Agartala.

Ques: Do I require to register myself online in the MIS portal NIT Agartala before appearing for physical reporting/ provisional admission?
Ans: Yes, by using the portal **mis.nita.ac.in**. **Parent information, Contact information and Address, Parent communication etc. details must be mandatorily entered in the portal during online registration**.

Ques: What are the dates of physical reporting?
Ans: 12th, 13th, 14th and 16th of August, 2024. Time: 9.00 am to 4.00 pm. Physical reporting at specified venues at the Institute (notification on website: **https://www.nita.ac.in/UserPanel/DisplayPage.aspx?page=mc&ItemID=cgk**).

Ques: Whom do I contact in case of any technical difficulty faced during online registration in the portal?
Ans: Email to **nitmisagt@gmail.com** with exact question/ screenshots facing the problem in online registration.

Ques: Who can register online in MIS portal of NIT Agartala?
Ans: Candidates who have been allotted a seat finally by JoSAA/ CSAB should enter their JEE(Mains) application number and DoB/ Mobile number (verification) for log in and follow steps as mentioned and upload documents.

Ques: Date of issue of OBC-NCL and EWS?
Ans: Candidates of OBC-NCL and EWS must upload their respective certificates issued on or after 01/04/2024 as per instructions of JoSAA/ CSAB- 2024.

Ques: Can I submit Transfer certificate or Leaving Certificate instead of Migration certificate?
Ans: Migration certificate should be submitted as a mandatory document as per the list of documents. Transfer certificate or Leaving Certificate issued from the institute last studied/ attended may also be accepted where institute/ board does not issue Migration certificate.

Ques: Do I need to submit Conduct/ Character certificate?

Ans: Yes, this is one of the mandatory documents and required to be issued by the Head of the Institution/Organization last attended/ studied or by a Gazetted officer issued within last 6 months.

Ques: Whether I will be allowed to appear for Physical reporting if I am unable to submit Migration or Conduct certificate during reporting?

Ans: Provisionally such candidates may be allowed to appear for physical reporting, with an Undertaking that the candidate will submit the document(s) within specified date by Institute, signed by candidate and parent.

Ques: Whether all candidates require to upload and submit income certificate and affidavit?

Ans: Candidates of either of GEN/ GEN-EWS/ OBC-NCL category allotted a seat in the B.Tech program at NIT Agartala by JoSAA/CSAB- 2024 and whose annual family income is less than Rs 5 lakhs have to submit documents (mentioned on the notice) for claiming tuition fee remission as per applicable GoI norms.

Ques: Whether candidates of either SC/ST/PWD category and candidates having annual family income more than Rs 5 lakh, need to upload or submit income certificate related documents?

Ans: SC/ST/PWD candidates and candidates having annual family income more than Rs 5 lakh does not require to upload or submit income certificate related documents.

Ques: Do I require to submit 'Online Provisional Registration Slip' during physical reporting?

Ans: Yes, the 'Online Provisional Registration Slip' generated after completion of online registration in MIS portal must be submitted during physical reporting along with other documents mentioned in the notice.

Ques: Do I need to submit the photocopies of the documents?

Ans: Yes. Candidates must submit a set of photocopies of all documents self-attested in blue inked pen and date. Candidates also must bring all original documents for verification during physical reporting.

Ques: Do I require to pay the Balance Institute Fee during online registration or Physical reporting?

Ans: Candidates, allotted seat at NIT Agartala, may require to pay a Balance Institute Fee based on the fee submitted by them in JoSAA/CSAB2024 and prescribed semester fee of respective program. **However, such fee is required to be submitted at a later date after Physical reporting completion.**

Ques: Whether income certificate of monthly basis is acceptable?

Ans: NO. Only **ANNUAL FAMILY INCOME** certificate is required to be uploaded/ submitted for claiming tuition fee remission in B.Tech program. Affidavit must also be uploaded/ submitted along with the income certificate.

Ques: Whether affidavit unfilled is acceptable?

Ans: The income certificate (format given in the notice) and the affidavit should be filled up properly. No fields must be left unfilled, NA/ NIL may be used if not applicable.

Ques: What is the Financial Year and Academic Year?

Ans: The Financial Year is 2023-24 and Academic Year is 2024-25, wherever applicable should be used while filling documents.

Ques: Whether incomplete or unfilled forms/ documents is/ are acceptable?

Ans: NO. Incomplete or unfilled forms/ documents is/ are not acceptable.

Ques: How do I avail the hostel facility?

Ans: After the physical reporting process is completed, students will be able to pay fee for hostel through MIS portal. For any query related to hostel, candidates may write to chiefwardennita@gmail.com or may visit institute website for contact numbers.

Ques: Is it mandatory to complete the formalities of Anti-Ragging affidavit?

Ans: YES. Candidates must follow the steps as mentioned in the notice published on the website. **This is mandatory**.

Ques: Should I have to read the **Student Discipline Manual**?

Ans: All students must read the STUDENT DISCIPLINE MANUAL available on the NITA website. (https://www.nita.ac.in/uploaded_files/STUDENT_DISCIPLINE_MANUAL.pdf) It is advisable that parents/ guardians of students also read the manual.

Ques: Whom may I contact for any general queries related UG/ Dual Degree admission at NIT Agartala.

Ans: May contact during **9 am to 5 pm** through telephone **0381-2548537 (working days)** or may write to email (**help.ugadmnnita@gmail.com**) mentioning specific query.

****